



THE WARSAW UNIVERSITY OF TECHNOLOGY

Resolution No. 3/2024 of the Scientific Council of the Research Centre for the Priority Research Area Artificial Intelligence and Robotics of 06 May 2024

**on the announcement of the POB-SzIR Grants for Grants competition,
as part of the implementation of the “Excellence Initiative - Research University”
programme at the Warsaw University of Technology**

Pursuant to § 7, section 2, item 2 and § 4, section 2, item 6 of the Regulations for Research Centres for Priority Research Areas (POBs) of the Warsaw University of Technology, constituting an annex to Decision No. 38/2020 of the Rector of the Warsaw University of Technology of 26 February 2020 on the establishment of Research Centres for Priority Research Areas (POBs) as part of the implementation of the “Excellence Initiative - Research University” programme at the Warsaw University of Technology it is resolved as follows:

§ 1

1. The Grants for POB-SzIR Grants competition is announced as part of the implementation of the programme “Excellence Initiative - Research University” at the Warsaw University of Technology, hereinafter referred to as the “IDUB programme”.
2. The competition mentioned in section 1 aims to support the initiative of the Warsaw University of Technology employees related to applying for funds to conduct research in the field of artificial intelligence and robotics.
3. The competition is conducted under the principles specified in the Regulations annexed to the Resolution.
4. The closing date for applications in the competition is:
 - 1) first call - 15 June 2024,
 - 2) second call - 16 October 2024.

§ 2

The Resolution enters into force upon adoption.

Chairperson of the Scientific Council of CB POB SzIR

Professor Cezary Zieliński

Opinion given at BOP.
Edyta Olszewska
Solicitor
BOP 2061



Annex to Resolution No. 3/2024 of the Scientific Council
of the Research Centre for
the POB Artificial Intelligence and Robotics

GRANTS FOR POB-SZIR GRANTS COMPETITION REGULATIONS

§ 1

GENERAL INFORMATION ON THE COMPETITION

1. The Grants for POB-SzIR Grants competition aims to support initiatives of the Warsaw University of Technology staff related to applying for funds to conduct research in the field of artificial intelligence and robotics.
2. The Grants for POB-SzIR Grants competition is funded by the Warsaw University of Technology as part of the Excellence Initiative - University Research programme (IDUB).
3. Funding may be used to cover the costs of creating an application in an external competition for a Polish or international grant, hereinafter referred to as an “external grant”.
4. Awarded funds for an internal grant may be used to co-finance activities aimed at the preparation of an application for an external grant, in particular:
 - 1) For remuneration of:
 - a) the head and implementers of the grant who are employees of the Warsaw University of Technology; these remunerations may be paid in the form of a task-related allowance, in accordance with the Regulations for the Remuneration of the Warsaw University of Technology Employees;
 - b) implementers who are not employees of Warsaw University of Technology, including students and doctoral students; these remunerations are paid under civil law contracts;
 - 2) preparation of an expert opinion on the application, translation and linguistic consultation on the application;
 - 3) a trip to a centre abroad to commence cooperation or consult on an application.
5. The grant cannot be used to finance the purchase of assets (equipment and fixed assets).

§ 2

DETAILED INFORMATION ABOUT THE COMPETITION

1. The applicant may be an employee of the Warsaw University of Technology conducting scientific activity who is included in the N number.
2. An applicant may not be a person who has functioned as a head and has completed a research project under the “Excellence Initiative - Research University” programme without achieving the intended outcomes.
3. The applicant may submit only one application for the Grants for POB-SzIR Grants competition.
4. An application for an internal grant for the staff of Warsaw University of Technology planning to apply for an external grant, hereinafter also referred to as “the application”, supported by the head of the organisational unit, prepared in accordance with the template constituting Annex No. 1 to the Regulations, shall be submitted by the head of the internal grant in an electronic version via an online form available at www.badawcza.pw.edu.pl.
5. The closing dates for internal grant applications for the following calls are 15 June 2024 and 16 October 2024.



6. The closing date for submission of the external grant application shall be no later than 30 June 2025.
7. Applications for which the closing date for external grant applications is 60 days after the closing date for internal grant applications, as specified in section 2, shall not be evaluated.
8. One Warsaw University of Technology employee may be awarded one internal grant.
9. The maximum amount of internal grant funding (including indirect costs defined in accordance with Regulation No. 12/2019 of the Rector of the Warsaw University of Technology on the principles, methodology, and indices used in settling general and faculty costs at the Warsaw University of Technology) is as follows:
 - 1) PLN 30,000 if the external grant is international,
 - 2) PLN 15,000 if the external grant is Polish,and shall be transferred to the unit in which the head of grant is employed.
10. PLN 150,000 has been allocated for each of the two calls for applications. If the funds allocated for each call are not used, the head of the Priority Research Centre for Artificial Intelligence and Robotics (CB POB SzIR) may decide on an additional call.
11. The head of an internal grant may not be a beneficiary of competitions for research projects under the IDUB programme if in these projects a grant application is declared as an outcome.

§ 3

EVALUATION OF INTERNAL GRANT APPLICATIONS

1. The evaluation of the applications shall be conducted by the Competition Committee, appointed by the Head of the CB POB SzIR. In justified cases, the Committee may ask for the opinion of external experts.
2. The criteria for the evaluation of the application shall include:
 - 1) the novelty of the subject matter,
 - 2) the scientific level of the project,
 - 3) the applicant's scientific output (including ongoing projects) for the last five years,
 - 4) the participation of leading foreign entities as partners in an external grant,
 - 5) the Warsaw University of Technology acting as Leader in an external grant.
3. The decision to recommend a grant for funding is taken by the Head of CB POB SzIR based on the opinion of the Competition Committee.
4. Applications will be considered by the Competition Committee within 30 days of the closing date.
5. The results of the competition will be published on www.badawcza.pw.edu.pl.

§ 4

FINAL PROVISIONS

1. The condition for starting the implementation of the internal grant is signing the Agreement, a template of which is attached as Annex No. 2.
2. The deadline for completion of the internal grant shall be the last day of the month in which the closing date of the call for applications as indicated in the application is due.
3. A condition for the settlement of the grant is the submission of an external grant application, which must pass the formal evaluation stage and obtain at least a minimum score in each of the evaluation criteria.
4. The successful applicant shall forward it to the Competition Commission for verification within 30 days of receiving the evaluation of the application.



5. Failure to apply to the declared competition and to meet the criterion described in sections 3 and 4 shall entail repayment of the allocated funds in full to the Head of IDUB.
6. All matters unregulated herein shall be settled by the Vice-Rector for Development.

§ 5

INFORMATION CLAUSE

Participants in the competition are informed of the following data protection regulations. In accordance with Article 13 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (Journal of Laws EU L 119/1 of 4 May 2016), hereinafter referred to as “GDPR”, the Warsaw University of Technology informs that:

1. The Administrator of your data is the Warsaw University of Technology with its registered seat at pl. Politechniki 1, 00-661 Warsaw.
2. The Administrator has appointed a Data Protection Officer (IOD) in his/her field to supervise the correctness of data processing. He/she can be contacted at the following e-mail address: iod@pw.edu.pl.
3. The Administrator shall process personal data in the scope of data contained in the application for an internal grant for employees of the Warsaw University of Technology planning to participate in a competition for an external grant.
4. Your personal data shall be processed by the Administrator in order to evaluate and possibly fund your application in the Grants for POB-SzIR Grants competition - the basis for processing your personal data is Article 6, section 1 points b) and c) of GDPR.
5. The Warsaw University of Technology does not intend to transfer your data outside the European Economic Area.
6. You have the right to access the content of your personal data and the right to correct them, the right to request deletion, restriction of processing, and the right to object to the processing. Due to the fact that the prerequisite for the processing of personal data is not consent, you do not have the right to data portability.
7. Your personal data shall not be disclosed to other entities (administrators), with the exception of entities authorised by law.
8. Your personal data may be accessed by entities (processing entities) to which the Warsaw University of Technology subcontracts activities that may involve the processing of personal data.
9. The Warsaw University of Technology does not use automated decision-making in relation to you, including your profiling.
10. Provision of your personal data is voluntary; however, failure to do so will prevent you from receiving funding.
11. Your personal data will be processed for the duration of the IDUB programme and for perpetual archiving purposes.
12. You have the right to lodge a complaint with the supervisory authority - the Polish Data Protection Commissioner - if you consider that the processing of your personal data violates the provisions of GDPR.



Internal grant application for employees of the Warsaw University of Technology planning to participate in the external grant competition				
1. Head of grants (academic degree/title, name and surname)				
2. Contact details (telephone, e-mail)				
3. Faculty/Institute of WUT				
4. The competition for which the application is prepared				
Name of the competition				
Competition number				
Closing date				
Link to announcement				
Planned date of publication of competition results:				
5. Title and description of the project idea (up to 2000 characters, including the planned budget for the project)				
6. Planned activities under the WUT internal grant				
No.	Planned costs	2024	2025	Total
I.	Total direct costs			
1.	Remuneration with related items			
2.	Other direct costs			
II.	Indirect costs (15%)			
III.	Total costs			
7. Obligation of the researcher to prepare and submit a grant application				
I, the undersigned, undertake to submit a grant application in year as part of the competition				
I declare that I have read the competition Regulations and accept the principles of the competition.				
Date and signature of the head of grant:				
..... Bursar's representative of faculty/institute	 Dean of faculty /director of institute		



**AGREEMENT No. (No. given by the IDUB Project Office)
on the implementation of research projects selected under the Grants for POB-SzIR
Grants competition financed under the “Excellence Initiative - Research University”
programme implemented at the Warsaw University of Technology**

concluded on between:

Professor Małgorzata Lewandowska – Head of Management Team for “Excellence Initiative - Research University” project at the Warsaw University of Technology,
hereinafter referred to as “Head of IDUB”

and

«Name of unit», represented by:

«Head of unit» - «Function»,

hereinafter referred to as “Implementing Unit”.

1. The Head of IDUB transfers funds to the Implementing Unit in the amount of PLN «Amount_total» (in words: «Amount_in words») for the implementation of the financing of the project titled “.....” selected in the Grants for POB-SzIR Grants competition.
2. The Implementing Unit shall conduct the work described in the competition application forming an integral part of this Agreement in accordance with:
 - 1) generally applicable law,
 - 2) provisions of this Agreement,
 - 3) the principles arising from the competition documentation, including the terms and conditions of the GRANTS FOR POB-SzIR GRANTS competition,
 - 4) the information included in the application for funding under the GRANTS FOR POB-SzIR GRANTS competition,
 - 5) internal regulations in force at the Warsaw University of Technology.
3. The date of commencement of the project(s) is agreed by the Parties to be and the date of completion to be
5. The funds allocated for the project are managed by the head of the Implementing Unit in agreement with the Head of the project.
6. The Implementing Unit shall make available the assets of the unit necessary for the implementation of the project and shall provide administrative and accounting support for the implementation of the project by the administration of the unit.
7. The Implementing Unit is obliged to keep separate accounting records for the project in accordance with the principles established by the Bursar of WUT in letters 290/KK/2020 of 20 May 2020 and KK-453/2020 of 25 August 2020.
8. Funds transferred to the Implementing Unit and not used by 31 October 2025 shall return to the disposal of the Head of IDUB.
9. Acceptance of the results of the work will be given by a committee appointed by the Scientific Council of the Research Centre for POB SzIR in accordance with the procedure specified in the competition Regulations.
10. Amendments to the provisions of this agreement shall be made in writing by means of an annex.
11. The Annexes to the Agreement shall form its integral part.
12. The Agreement has been executed in two counterparts one for each Party.



Annexes:

1) Application for a research project as part of the GRANTS FOR POB-SzIR GRANTS.

Head of IDUB

.....

(stamp of IDUB Project Office)

.....

(stamp and signature of Head of IDUB)

.....

(stamp and signature of Bursar's representative)

Implementing Unit

.....

(stamp of unit)

.....

(stamp and signature of Head of unit)

.....

(stamp and signature of Bursar's representative)

*Opinion given at BOP.
Edyta Olszewska
Solicitor
BOP 2062*